

**URBAN CHOICE CHARTER SCHOOL
BOARD OF TRUSTEES – MINUTES
THURSDAY, DECEMBER 1, 2011**

Present: Hanif Abdul-Wahid, John Bliss, Ed Cavalier, Susan Fox, John Page, Larry Stanney (Pending Member)

Absent: Tonya Dickerson, Thomas Felton, Jr., Sidney Moore, Lisa Richards, Frank Rossi, Spiro Ziogas

Media Notification: Erica Bryant of the Democrat and Chronicle was notified of the December 1, 2011 Board of Trustees meeting on November 21, 2011. Public notice was also posted in the school and published in the school newsletter.

The Board of Trustees Meeting was called to order at 6:02 p.m. by Hanif Abdul-Wahid.

Chair Report – Hanif Abdul-Wahid

- A reminder was shared regarding the fundraising event for non-profits planned on December 8 - ROC the Day.

Finance Report – John Bliss (*Refer to Attachment A*)

CEO Report – John Bliss

- Shared an overview of NYS Charter School Convention attended
- Miriam Steinberg shared an overview of the sessions she attended
- John attended three sessions and shared key points:
 - Having an educator on the Board (UCCS currently has two members)
 - Clear understanding of conflict of interest statement needed
 - Detailed tracking for special education and ESL students
 - Understanding of charter goals with monthly reports aligned
- High School Committee Update
 - Recent meeting held with Ed, Brett Costello and Joe Burkart
 - Current focus remains building onsite
 - Pursuing the possibility of installing a parking lot on the corner of Winton Road and Humboldt Street (site of former gas station)

- Farash Grant
 - Miriam and Viviane assisting JB to assemble an application
 - Theme is developing a Saturday STEM program for grades 3 through 8

- Consultant Dan Deckman will be leaving UCCS by January 1 and a communications specialist with financial and organizational expertise is being considered. The Board Chair and Board Secretary met with the CEO to discuss this possibility.

Governance Committee – Susan Fox

- Governance had a productive meeting on Monday
- Two committee members will meet with a potential board member on Monday
- Board retreat scheduled for January 20 and 21
- Facilitator Eileen Flanagan was recommended by John Page
- Governance committee will meet with Eileen Flanagan on Thursday, December 8 at 9 a.m. to establish the focus

Update from Principal

- Jonathan Schmidt, Principal, updated the board on progress towards charter goals

Public Comments

Next Board Meeting:

Thursday, January 5 at 6:00 p.m.